

# Arrival and check in

- Please pull up at the double gates on the left of the driveway (access to Thomley's field). Follow
  the instructions in your confirmation email to access the site via the double gate.
- Drive down the gravel road to the end of the road and access the camping area. Your pitch will
  is labelled on a wooden post.
- Check in is any time from 3:30pm. If you arrive later than 4:30pm Thomley staff will not be on site if you need anything. We do however stress this is a self check in and everything should be obvious once you arrive at your pitch.
- Please take your car back off site once you have unloaded and park in the main Thomley car park.

## Health and Safety

- Parents and carers are fully responsible for the health, safety and behaviour of their children at all times.
- Should you or the children in your care need first aid whilst on site, some Thomley staff are first aid trained and may administer basic first aid, with your consent.
- In the event of a fire, all tents must be evacuated as quickly as possible. The designated meeting
  point is outside the camping area fence line by the designated post.
- Thomley operates a restricted Smoking Policy. If you wish to smoke please do so only by the social area within the camping area fence line and dispose any cigarette waste in the provided dispenser.

### Some practical information

- We do not provide any sheets or bedding.
- There may be other visitors on site accessing other areas of Thomley throughout your stay.
- For refreshments during the any day visit please use the café in the pavilion between the hours of 10am and 3:30pm.
- You can add on a disposable BBQ to use at your BBQ station.

## During Thomley opening hours (generally 10am-3:30pm)

- Thomley staff will always be available at reception
- The café will be open
- You may use the Thomley facilities outside of the camping area fence line if you have added this on to your stay
- Please keep all gates and doors locked behind you. This is absolutely essential for Thomley visitors to be able to relax.

## Out of hours (generally 5pm-8:30am)

- Thomley will generally have staff on site until 5pm most evenings and someone will be on site from 8:30am most mornings. If there is an emergency overnight, please contact us on our emergency phone line (number provided on your confirmation email).
- You are welcome to leave the site and return throughout the evening and overnight period, however do not leave any gates unlocked or open.
- You are welcome to use the outdoor facilities in the evening.

## Departure and check out

- Check out must be completed by 10am on the day of departure.
- Please return all keys to the key box you got your key from on arrival.
- You will be able to drive over to the camping pitches to collect your belongings.
- Please leave your pitch as you found it, in a respectful manner and report any breakages or accidents to reception.
- Please take your rubbish away with you.